

**U3A NORTHERN RIVERS
GUIDELINES, POLICIES & PROCEDURES SUMMARY**

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President

Vice-President

Secretary

Assistant Secretary (if appointed)

Course Co-ordinator

*Deputy Course Co-ordinator (if
appointed)*

Membership Secretary

Minute Secretary (if appointed)

Newsletter Editor

Publicity Officer

'Tuesday with U3A' Co-ordinator

*Electronic Resources Officer (if
appointed)*

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COMMITTEE SUPPORT GROUP

Public Officer

Web Administrator

Meeters and Greeters

Social Co-ordinator(s)

Assistant Newsletter Editor (if appointed)

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